

# PICKING UP AND DROPPING OFF CHILDREN

#### Our commitment

Sturt Sabres Basketball club is committed to providing a safe environment for the participation of children and young people. Part of this is ensuring that children and young people are not left alone after practice or games.

#### Club Responsibilities

- Ensure parents/guardians of junior players know the time and location of practice and games and when they can expect to collect their children.
- Request coaches and other sporting personnel to arrive before scheduled practice or game times.
- Ensure coaches and managers have a register of parent/guardian emergency contact numbers and can call if required.

#### Coach / Manager Responsibilities

- In the event that parents/guardians are late to pick up their child, try to call them and where
  possible, have another parent/ guardian wait with the coach/official and the child.
- Get parents/guardians to collect their children from the relevant stadium (where other people will be) rather than car parks.
- Avoid transporting children to their homes unless permission has been given by parents/guardians.

### Parent / Guardian Responsibilities

- When dropping children off, ensure they are in the company of at least one responsible
  adult (coach, manager, parent who you know is a police officer or school teacher as they
  automatically meet Child Protection Legislation requirements) PLUS at least one other
  adult. If not, wait with your child until this requirement is met.
- If dropping and running, ensure there are a number of people present then wait and watch until you are sure your child has entered the stadium.
- Pick your children up on time or make other arrangements.
- Inform the coach about any changes in arrangements for picking up your child.



## Failure to comply

In any instance where this policy is not complied with, coaches and managers shall:

- 1. Contact a Club Member Protection Information Officer or member of the Executive and report the issue.

  2. Record details of the issue in writing including:
- - a. The date and time
  - b. The name of the child
  - c. Time of calls attempting to contact the parent/ guardian
  - d. The time line
  - e. The final outcome. (The child was driven home, picked up, etc.)

Repeated failure to pick up the child on time may result in disciplinary action being taken in accordance with the Disciplinary Action Procedure.

This policy applies to all Sturt Sabres Basketball Club members. The Club reserves the right to discipline any member found to be in breach of Club policy.

This policy statement shall be displayed on the Sturt Sabres website and in our club rooms and is endorsed by the Committee.

President

Sturt Sabres Basketball Club

June 2016